

How to Pull Your Clover Statement

Web • Terminal • Flex • Login help

Method 1 — Web Dashboard (recommended)

- 1 Go to the Clover merchant portal**
clover.com/dashboard
- 2 Sign in**
Merchant email + password. Multi-location: select the right store.
- 3 Go to Account & Setup**
Click it in the left sidebar.
- 4 Find 'Merchant Statements'**
Under the Billing section.
- 5 Select and download**
Click the month — PDF downloads with full fee detail.

Alternate — Check Email

- 1 Search the inbox on file**
Look for 'Your Clover Statement is Ready' or no-reply@clover.com
- 2 Can't find it?**
Check spam. Wrong email on file? Use Method 1 above.

Method 2 — Terminal or Flex Device

- 1 Tap the home button**
Start from the main Clover app grid.
- 2 Open 'Setup' or 'Account & Setup'**
Tap the gear icon in the app grid.
- 3 Scroll to 'Billing'**
Scroll down inside Setup.
- 4 Tap 'Merchant Statements'**
Monthly statements sorted by date.
- 5 Select — print or email**
Print from built-in printer or email from Flex.

Can't Log In? How to Get Access

Forgot password

Reset at clover.com

Click 'Forgot Password?' — reset link arrives in minutes.

Don't know email

Try common business emails

Owner's personal email, business email, or setup email. Still stuck? Call support.

Still locked out

Call Clover support (24/7)

1-800-978-8307. Verify via MID/TID on any terminal receipt.

New ownership

Ownership transfer required

Call support with proof of ownership — they handle the transfer directly.

Find MID/TID

Print a test receipt from the device

MID and TID print at the top — read them to support for account verification.

Note: Clover statements are issued by Fiserv/First Data and include interchange, assessments, and monthly fees. On bundled or tiered plans the effect rate may be buried — the web dashboard PDF gives the cleanest breakdown.